

COVID-19 Absence Guidance

What to do if...	Action needed	Return to College when
<p>You develop COVID-19 symptoms. This means:</p> <p>A high temperature – this means you feel hot to touch on your chest or back.</p> <p>A new continuous cough – this means coughing a lot more than an hour, or 3 or more coughing episodes in 24 hours.</p> <p>A loss or change to your sense of smell – this means that you've noticed that you cannot smell or taste anything, or things smell and taste different to normal</p>	<p>Do not come into College.</p> <p>You will need to:</p> <ul style="list-style-type: none"> • Contact us to inform us • Self-isolate for 10 days • The rest of your household should isolate for 14 days • Get a test and inform the College immediately of your test result • Do not return until you have spoken to the College and agreed a return date 	<p>The test result comes back negative.</p>
<p>My test result is positive for COVID-19</p>	<p>Do not come into College.</p> <p>You will need to:</p> <ul style="list-style-type: none"> • Inform us of your test result immediately by ringing the main college number 0330 058 3000 • Do not come in until we have agreed an earliest date for possible return, a minimum of 10 days • Self-isolate for at least 10 days • The rest of your household should self-isolate for 14 days <p>Your learning bubble may also need to isolate. The College will inform them of this and lessons will be delivered remotely.</p>	<p>Once you feel better, you will be able to return to College after 10 days, even if you have a cough or loss of taste/smell – however you must go 48 hours without a high temperature.</p>
<p>My test result is negative</p>	<p>Contact the College to let us know.</p> <p>We will discuss when you can return to College – this could be the same or next day but you may have to complete your self-isolation</p>	<p>On the date you have agreed with college – you may still have to self-isolate</p>
<p>I am ill with symptoms not linked to Covid-19</p>	<p>Please follow the College's Absence Procedure.</p> <p>This can be found here:</p>	<p>Once you feel well enough to return to College, or 48 hours after the last bout of sickness</p>

	https://www.nwslc.ac.uk/college-life/student-experience/reporting-an-absence/	or diarrhoea if this is the cause of absence.
Someone in my household has Covid-19 symptoms	<p>Do not come into College.</p> <p>You will need to:</p> <ul style="list-style-type: none"> • Contact us to inform us • Self-isolate along with your whole household for 14 days • Get a test if you start to display symptoms, and inform the College immediately of your test result 	<p>The test result for the person with symptoms is negative</p> <p>Or at the end of your 14 days self-isolation if the person</p>
Someone in my household tests positive for Covid-19	<p>Do not come into College.</p> <p>You will need to:</p> <ul style="list-style-type: none"> • Inform us of the test result • Self-isolate along with your whole household for 14 days 	You have completed 14 days of isolation.
NHS Test & Trace has identified me as having been in close contact with someone with confirmed Covid-19	<p>Do not come into College.</p> <p>You will need to:</p> <ul style="list-style-type: none"> • Inform us that you have been in contact with someone who has COVID-19 • Self-isolate for 14 days (although your household does not need to) 	You have completed 14 days of isolation.
NHS Test and Trace has identified someone in my household as having been in close contact with someone with confirmed Covid-19	Continue to attend unless you or a member of your household develops symptoms / has a positive test	N/A
I have travelled and have to self-isolate as a period of quarantine.	<p>Do not come into College.</p> <ul style="list-style-type: none"> • Inform us that you need to quarantine and to agree an earliest date for possible return • Self-isolate for a minimum of 14 days <p>For up-to-date travel information and quarantine guidance, please refer to the FCDO travel advice: https://www.gov.uk/guidance/travel-advice-novel-coronavirus</p>	The quarantine period of 14 days has been completed.

<p>My household travelled and have to self-isolate as a period of quarantine but I didn't travel with them.</p>	<p>You will be able to continue to attend College providing that:</p> <ul style="list-style-type: none"> • None of the household members that travelled have or have had symptoms in the last 14 days • The person/s that travelled DO NOT leave the household, including pick-ups or drop-offs 	<p>You can continue to attend College.</p>
<p>I have received medical advice that I must resume shielding</p>	<p>Contact the college to discuss your situation</p>	
<p>My learning bubble is closed due to a COVID-19 outbreak at College.</p>	<p>Do not come into College.</p> <p>You will need to self-isolate for 14 days.</p> <p>We will support you to be able to continue your studies through remote learning.</p>	<p>College will inform you when your learning bubble reopens.</p>

If you need to speak to someone regarding any of the above absence guidance, please contact the College by calling: 0330 058 3000.