

26th February 2021

Dear Apprentice

I know this continues to be a very challenging time for many of you as you continue your apprenticeship training during a global pandemic. I would like to take this opportunity to thank you the way you have professionally adapted to the new rules and practices within the College and online.

On February 22nd, the Prime Minister announced the roadmap to the reopening of education settings. We are confident that in-person teaching, learning and assessment can be delivered in a safe environment and we are following all government guidance to ensure our campuses meet requirements every step of the way.

As a result of the announcement, we are delighted to welcome apprentices back to campus to access your training from the week commencing the 8th of March. This will only apply to apprentices that prior to lockdown attend college on a day/block release learning programme.

For apprentices that are classed as clinically extremely vulnerable (CEV), you will need to continue with remote learning for the time being. Please contact your lecturer/assessor if this applies to you. If you are classed as CEV you will have received a letter from the NHS. Your return is likely to be delayed until the 31st of March, as per government guidance.

- The Department for Education has confirmed that all apprentices will return to face-to-face training in our settings
- Functional Skills learning may take place online, but your exams will run and these will take place at the college site
- All unit assessments and end point assessments will go ahead in order that all apprentices receive the practical competency training and are assessed as they would have been
- Workplace visits from our Assessors will be kept to a minimum and only take place with approval from the employer.

On your return to college, we will ask you to take part in the onsite testing programme to help break the Covid-19 chain of transmission and identify asymptomatic cases, i.e. people who have Covid-19, but do not have any symptoms. When this initial phase of onsite testing is complete, we will ask you to test yourself at home up to twice a week. If you do not feel confident in taking the test at home, please speak directly to your Assessor.

We will require consent forms to be completed for students who wish to be tested. Consent forms can be found and completed here: [Covid-19 Test Consent](#)

As in all previous guidance, it is vital that whilst onsite you maintain all Covid-safe measures such as hands, face, space. You will continue to be timetabled in “bubbles” with slots for break times etc. that must be adhered to.

You must not come into College if:

- you have one or more coronavirus (Covid-19) symptoms
- a member of your household has coronavirus (Covid-19) symptoms
- you have had a positive test

For a limited time (most likely up to the Easter break) **the use of face coverings is now required in all indoor environments at College.** Students and staff will be expected to wear face coverings when moving around the premises, in corridors, communal areas and in classrooms or workshops. Please make sure you bring your own face

Wigston Campus

Blaby Road
South Wigston
Leicestershire
LE18 4PH

Nuneaton Campus

Hinckley Road
Nuneaton
Warwickshire
CV11 6BH

Hinckley Campus

Lower Bond Street
Hinckley
Leicestershire
LE10 1QU

Harrowbrook Campus

Harrowbrook Industrial Estate
Nuffield Road
Hinckley
LE10 3DT

MIRA Technology Institute

MIRA Technology Park
1 Eastern Avenue
Nuneaton
CV10 0UX

covering to wear indoors. If you are exempt from wearing a mask, please either wear one of the sunflower lanyards or request an exemption badge from reception; any non-compliance will be challenged, and disciplinary sanctions will be used.

You can find more information on NWSLC's approach to our students' return on our website at:

<https://www.nwslc.ac.uk/coronavirus-faq/>

A copy of the NWSLC Risk Assessment can be located on the College website:

<https://www.nwslc.ac.uk/wp-content/uploads/2020/07/NWSLC-Covid-19-Risk-Assessment.pdf>

We very much look forward to welcoming you back to College soon.

Best regards



Katy Urwin

Director for Apprenticeships

Wigston Campus

Blaby Road
South Wigston
Leicestershire
LE18 4PH

Nuneaton Campus

Hinckley Road
Nuneaton
Warwickshire
CV11 6BH

Hinckley Campus

Lower Bond Street
Hinckley
Leicestershire
LE10 1QU

Harrowbrook Campus

Harrowbrook Industrial Estate
Nuffield Road
Hinckley
LE10 3DT

MIRA Technology Institute

MIRA Technology Park
1 Eastern Avenue
Nuneaton
CV10 0UX