

## Apprenticeship Level 4 Professional Accountant/ Taxation Technician

LEVEL <b>4</b>	COURSE AREA <b>Apprenticeships</b>	CAMPUS	COURSE CODE <b>D5329</b>
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### ABOUT

During this Apprenticeship you will be working as an accountant or bookkeeper for an accounting practice, business, organisations or HMRC. You will have responsibility for creating, and / or verifying and reviewing, accurate and timely financial information. Professional finance principles and standards – including ethical principles of competence, confidentiality, due care, integrity, and objectivity.

### MODULES

- Business awareness – including understanding customer and supplier needs to create, validate and report financial information
- Using and evaluating accounting and tax, internal control and IT systems and processes
- Planning and prioritisation – including working to tight and changing deadlines and time and resource management
- Communications and collaboration – including written and verbal communications, internal and external networking and team building.

### ENTRY REQUIREMENTS

Entry requirements are a Level 2 qualification in a relevant subject or relevant work experience depending on the employer

### MODE OF STUDY

Day Release

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Contact our Admissions Team for more information on:

Email [enquiries@nwslc.ac.uk](mailto:enquiries@nwslc.ac.uk) Call 0330 058 3000 Visit [www.nwslc.ac.uk](http://www.nwslc.ac.uk)